

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION**

January 28th, 2019

6:30 p.m.

Front pool: 1813 Willesdon Drive E.

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:33pm.* Bill Franco-Vice President, Enrico Aveo- Secretary; Khema Wright- Director; Ian MacKenzie- Director, Misty O'Connell- Property Manager
Not Present: Roman Jones- Treasurer
- 2. Approval of Minutes:** December 17th, 2018
 - Motion: Ian
 - Seconded: Enrico
 - All in Favor
- 3. President's Comments:**
 - Election in February. Management confirmed that no interest has been shown in joining the Board.
- 4. Approval of Financials:** December 2018
 - Electricity was high due to holiday lights
 - Community events was high due to final payment of holiday lights
 - Motion: Khema
 - Seconded: Ian
 - All in Favor
- 5. Management Report:**
 - 1 ARC request- New Roof- Same color
 - Attorney will be present at Annual Meeting
 - Lights at back pool house not working. Limbaugh electric will be making repairs.
 - Management to send approval to All Pro Asphalt to remove last island on Sutton Lakes Blvd
 - Financials: as of December 31st
 - Operating: \$152,821.54
 - Union Money Market: \$87,190.16
 - TIAA Money Market: \$245,048.53
 - Delinquency Balance: \$195,597.96
 - Highest Balance: Sabourin \$9,181.31

6. Old Business:

- Giddens Security:
 - Uniformed
 - Will knock on doors if garage is open or vehicle lights are left on.
 - Send out notification to residents giving more information. Posted to next door and put in newsletter.
 - Contact information shared between community JSO and Giddens, if a problem arises.

7. New Business:

8. Open Forum:

- How do we ensure that the holiday lights stay functioning? If something goes out, it must be reported to Management, and the information will be given to the installation company.
- Ongoing issue with community volunteers.
 - May have to cancel Sutton Fest due to lack of volunteers
 - Brainstorm other community events that we could have (movie nights/international food fest).

9. Adjournment: 7:17pm (Khema/Ian)