

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION**

April 19th, 2021 6:30pm

1813 Willesdon Dr E

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:30pm.* Bill Franco, Ian MacKenzie, Roman Jones, David La Cognata, Lou Haskins, Brandy Williams, Linda Brocker, Misty Torres- Property Manager
- 2. President's Comments:** Bill Franco
 - Misty Torres (Property Manager) back from being in an auto accident
- 3. Approval of February Financials:** Roman Jones
 - Financials Reviewed
 - Management to get with bookkeeping on the variance number on the report.
 - Motion: David
 - Seconded: Brandy
 - All in Favor
- 4. Approval of Minutes:** March 15th
 - Motion: Roman
 - Seconded: David
 - All in Favor
- 5. Management Report:**
 - Pools:
 - Back pool is open
 - Electrical outlet was added for the back pool monitors
 - Front pool deck has been pressure washed
 - Waiting on bids
 - Fans are being shopped and will be installed before front pool opens.
 - Electrical Issues in Islands:
 - New photo cells have been ordered
 - JEA pole:
 - Submitted a 3rd request. Should be repaired in next 3-4 days, per JEA rep
 - ARC Approvals:
 - 11356 Sutton Lakes Ct- Screened enclosure
 - 11178 Coldfield- Stucco/paint
 - 1633 Hudderfield Cir W- Screened enclosure
 - 11206 Willesdon Dr S- Roof
 - 2030 Wyndham Hollow Ct- Fence

➤ 1860 Knottingham Trace Ln- Windows

- Financials 02/28/21

- Operating: \$425,369.93
- Union Money Market: \$57,824.79
- TIAA Money Market: \$247,896.33

Actual/Budget

- Utilities: \$3,236.97 (A)/ \$4,750(B)
- General/Administrative: \$7,468.47 (A)/ \$12,003.66 (B)
- Pools: \$2,740.40 (A)/ \$3,929.16 (B)
- Security: \$7,228.18 (A)/ \$6,108.33 (B)- Bookkeeper rearranging payment schedule, to pay all services in month that services were provided. Will balance next month.
- Landscaping: \$3,746.64 (A)/ \$4,500 (B)
- Lakes: \$895 (A)/ \$1,020 (B)
- Repairs/Maintenance: \$1,559.24 (A)/ \$958.34 (B) (Paid for pressure washing)
- Capital: \$0 (A)/ \$0 (B)
- Total Expenses: \$26,874.90 (A)/ \$33,269.49 Under budget \$6,394.59 month to date; under budget \$11,692.36 year to date.

6. Old Business: None

7. New Business:

A. Rules and Regulations

- Rentals
 - Clarify 12-month term limit on leases (include stipulation on military orders)
 - Motion: Bill
 - Second: David
 - All in favor
- Flags
 - Discussion on flag stipulations
 - Discuss adding same verbiage stated in Florida Statutes, regarding type, size, quantity of flags
 - David: ban anything with vulgarity
 - Misty will consult with attorney
- Pool Furniture:
 - Order 5 chairs for each pool
 - Order 1 table for each pool
- Open the pools Friday- Sunday starting this week

8. Open Forum:

- Discussion of property violations
- Discussion on crime reporting from Officer Spencer. Misty will look in to.

9. Adjournment: 7:30pm