

**BOARD OF DIRECTORS MEETING  
SUTTON LAKES OWNERS ASSOCIATION**

**April 20th, 2020**

**6:30pm**

**Zoom Meeting- Covid-19 Pandemic**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:50pm.* Bill Franco, Roman Jones, Ian MacKenzie, David La Cognata, Larry McCain, ; Misty Torres- Property Manager  
**Not Present:** Lou Haskins
- 2. President's Comments:** Bill Franco
  - Covid-19 discussion
  - Chalk Your Walk event went over well. 2 winners due to online voting.
- 3. Approval of Minutes:** 02/17/2020
  - Annual Meeting approved and will be adopted at the 2021 Annual Meeting
  - Regular Board Meeting approved
    - Motion: Ian
    - Seconded: David
    - All in Favor
- 4. Approval of February and March 2020 Financials:** Misty Torres
  - Feb Month to date Expense Budget: \$38,612.66
  - Feb Month to date Expense Actual: \$33,199.24
  - March Month to Date Expense Budget: \$38,612.66
  - March Month to Date Expense Actual: \$25,504.11
    - Motion: David
    - Seconded: Ian
    - All in Favor
- 5. Management Report:**
  - Pools:
    - Canopies:
      - ❖ Thompson Awning is not working due to Covid-19. Project is at a standstill
    - Back pool gate at playground: Installed
  - Cell phone tower:
    - At standstill
    - Larry and Lou have been sent all the information to review
  - Front playground gate:
    - Install commercial grade gate with 3 self-closing hinges with lockable catch: Installed and working properly

- Back Playground:
  - Project completed
- Entrance Monument Sign:
  - See old business
- Pet Adoption Event:
  - Cancelled until further notice.
  - Fur Sisters is hoping to have it in the Fall and turn it into a Fall event
- Financials: as of March
  - Operating: \$333,571.44
  - Union Money Market: \$87,353.20
  - TIAA Money Market: \$247,200.90

## **6. Old Business:**

### **A. Monument Sign:**

- Good Call Services: Same products as now; add aluminum cap: \$7,309.40
- All Weather Contractors: New updated products and look (no granite): \$6,860
- South Edge: Same products as now; Install anchors on both sides: \$6,119
  - Motion to accept South Edge with a change order of adding aluminum cap: David
  - Seconded: Larry
  - All in Favor

### **B. Bus stop light:**

- Add a timer ran light at the bus stop located by the front pool
- Lin's Electric: \$3,398
  - Motion to accept: Ian
  - Seconded: David
  - All in Favor

## **7. New Business:**

### **A. Amenity opening:**

- Open everything Memorial Day Weekend

## **8. Open Forum:**

- Violation process explained and letters to go to rentals every 6 months
- Larry- working on road repairs/speed bumps (city will replace when they repave the roads)

## **9. Adjournment: 7:40pm**