

**BOARD OF DIRECTORS MEETING  
SUTTON LAKES OWNERS ASSOCIATION**

**October 19th, 2020 6:30pm**

**1813 Willesdon Dr E**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:34pm.* Bill Franco, Ian MacKenzie, Roman Jones, David La Cognata, Larry McCain, Misty Torres- Property Manager  
**Not Present:** Lou Haskins
- 2. President's Comments:** Bill Franco
  - No new items
- 3. Presentation:** Elite Christmas Lighting (Jeoffrey)
  - Company used for holiday display for past 2 years
  - Company been in business for 10 years
  - Jeoffrey is new service director
  - Last year's issues:
    - Lights coming on and off at different times. Jeoffrey will install timers. Timers were not used previously so lights were running strictly off a photocell.
    - Lights put over the flag on the flag pole. Jeoffrey will ensure that the lights go under the flag.
- 4. Approval of Minutes:** 09/28/20
  - Motion: Ian
  - Seconded: Larry
  - All in Favor
- 5. Approval of September 2020 Financials:** Roman Jones
  - Utilities: \$6,339.84 (Actual (A))/ \$4,750 (Budgeted (B))
  - General/Administrative: \$21,426.17 (A)/ \$11,896.83 (B)
  - Pools: \$11,930.07 (A)/ \$6,595.83 (B)
  - Security: \$5,337.34 (A)/ \$6,108.33 (B)
  - Landscaping: \$3,946.64(A)/ \$4,458.33 (B)
  - Lakes/Irrigation: \$895 (A)/ \$1,070 (B)
  - Repairs/Maintenance: \$3,706.10(A)/ \$816.67 (B)
  - Capital Project: 0
  - Year to date: \$275,013.54 (A)/ \$272,788.62 (B)
  - Motion: Roman
  - Seconded: Ian
  - All in Favor

## **6. Management Report:**

- Pools:
  - No new items
- Playgrounds:
  - Dead trees at front playground scheduled for next week
- ARC Approvals:
  - 1846 Willesdon Dr W- Paint
- Financials 09/30/2020
  - Operating: \$198,099.45
  - Union Money Market: \$57,813.87
  - TIAA Money Market: \$247,840.71
  - 6430 (water): have a report request in with JEA. Last year Sept and Oct were \$3600-\$3793
  - 7410 (insurance): final payment made for the 2020-2021 year
  - 7411 ( bad debt): collection agreements
  - 7615 (management): management agreement renewal amount
  - 8478 (repairs): payment for bus stop street light
- Security:
  - Residents need to report everything, no matter how minor, to JSO.
  - The more reports/activity from the community, the more police presence we will have. Most residents just posting to social media and not JSO.
  - Vehicles have been stolen or rummaged through when vehicles have been left unlocked and some unlocked with keys in the vehicle
  - David La Cognata: We need another cost for adding additional security
  - Request Officer Spencer to be at the next meeting to discuss.

## **7. Old Business: None**

## **8. New Business:**

A. Review of 2021 budget worksheet (to be voted on at November meeting)

## **9. Open Forum:**

- Residence with political flag on flag pole. Previously removed and now it is back up. Management got a photo and will be sending a letter.

## **10. Adjournment: Roman/Larry 7:20pm**