

**MINUTES
SUTTON LAKES OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING— APRIL 20, 2015
SUTTON LAKES GAZEBO
JACKSONVILLE, FL**

PRESENT: President Bill Franco; Vice President Gregg Anderson, Secretary Zelma Rollins; Director Roman Jones; Donald Salter, Director; Property Manager Brent Heinselman.

NOT PRESENT: Donna Vivona, Treasurer

ESTABLISH QUORUM/CALL TO ORDER: Bill Franco recognized a quorum of the Board was present and called the meeting to order at 6:31 p.m.

APPROVAL OF MINUTES – MARCH 16, 2015 Board Meeting: Zelma Rollins moved to approve the minutes as presented. Gregg Anderson seconded and the motion was approved.

PRESIDENT’S COMMENTS:

FINANCIAL REPORT: Brent Heinselman presented the March 2015 Month-End Financial Report, including expenses and income. It was suggested the Board consider opening CDs or a Money Market account to earn some interest on the operating cash. Property Manager will check rates. Gregg Anderson made a motion to approve the report. Zelma Rollins seconded and the motion was carried.

PROPERTY MANAGER’S REPORT:

Irrigation backflow devices are in need of repair/updating. Bids will be obtained.

There will be a preliminary meeting with the pool monitors before the pools open. The Board would like the minimum age to be 18 and provide them with a written job description.

Attorney Sal Palmeri is handling two litigation cases in regards to collections. While one is favorable, the other is questionable because of the language in the Covenants with regard to 3rd party buyers in a foreclosure.

A portion of the steel fence at the back pool would serve better if relocated and switched with the aluminum fence. Property Manager will obtain bid.

COMMITTEE REPORTS:

No report.

OLD BUSINESS:

The lights in the front pool need additional repair. The estimate was \$5950. Property Manager will go back to FL Bonded to try to reduce cost.

Bahaia seed was laid around the front pond.

There are still a couple signatures needed for the installation of speed humps on Hendon Drive and Sutton Lakes Blvd.

NEW BUSINESS:

School buses have been using Sutton Lakes as a cut thru from Atlantic to Beach. Bill Franco would like to meet with Student Transportation Services.

ADJOURNMENT: Roman Jones moved to adjourn the meeting at 7:56 p.m. Don Salter seconded the motion and it was unanimously approved.
