

**MINUTES
SUTTON LAKES OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING— JANUARY 19, 2015
SUTTON LAKES GAZEBO
JACKSONVILLE, FL**

PRESENT: President Bill Franco; Vice President Gregg Anderson, Secretary Zelma Rollins; Director Roman Jones; Donald Salter, Director; Donna Vivona, Director; Property Manager Brent Heinselman.

NOT PRESENT: Tom Norton, Treasurer

ESTABLISH QUORUM/CALL TO ORDER: Bill Franco recognized a quorum of the Board was present and called the meeting to order at 6:30 p.m.

APPROVAL OF MINUTES – DECEMBER 15, 2014 Board Meeting: Zelma Rollins moved to approve the minutes as presented. Donna Vivona seconded and the motion was approved.

PRESIDENT’S COMMENTS:

Bill Franco recognized and thanked Doris Connor and her volunteers for holiday light display.

FINANCIAL REPORT: Brent Heinselman presented the December 2014 Month-End Financial Report, including expenses and income.

Gregg Anderson made a motion to approve the report. Zelma Rollins seconded and the motion was carried.

PROPERTY MANAGER’S REPORT:

Rotten wood on the front playground was repaired/replaced.

The basketball court and sidewalks were pressure washed.

The men’s bathroom door at the front pool was kicked in and the frame was damaged. The frame was repaired. Video surveillance footage was given to Officer Spencer.

COMMITTEE REPORTS:

No reports.

OLD BUSINESS:

The Board asked that a rep from FL Bonded Pools be available at the next Board meeting. The Board will hear their presentation before making a decision on the front pool repair.

Grass Tech submitted bids for new irrigation and seed. **MOTION:** Accept proposal from Grass Tech. Anderson/Rollins, motion carried.

The Board reviewed invoices from Robert Tankel from 2 accounts he had been working on from prior years. MOTION: Per the agreement between Sutton Lakes and Robert Tankel, go ahead and pay the invoices. Anderson/Salter, motion carried.

There are still a couple signatures needed for the installation of speed humps on Hendon Drive and Sutton Lakes Blvd.

NEW BUSINESS:

The Annual Meeting will be next month at George Moore Chevy. There will be a Board meeting directly following.

ADJOURNMENT: Roman Jones moved to adjourn the meeting at 7:42 p.m. Zelma Rolins seconded the motion and it was unanimously approved.
