

**MINUTES**  
**SUTTON LAKES OWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING— APRIL 18, 2016**  
**SUTTON LAKES GAZEBO**  
**JACKSONVILLE, FL**

**PRESENT:** President Gregg Anderson; Treasurer Roman Jones; Director Donald Salter; Secretary Zelma Rollins; Property Manager Brent Heinselman.  
**NOT PRESENT:** Vice President Bill Franco

**ESTABLISH QUORUM/CALL TO ORDER:** Gregg Anderson recognized a quorum of the Board was present and called the meeting to order at 6:31 p.m.

**APPROVAL OF MINUTES – March 14, 2016 Board Meeting:** Roman Jones moved to approve the minutes as presented. Don Salter seconded and the motion was approved.

**PRESIDENT’S COMMENTS:**

Gregg Anderson reported that the Facebook page is being viewed often. More posts will continue to go on the page.

Doug Charles of Charles Aquatics was present to talk about the current condition of the ponds. He has reviewed the status of each pond in the community. Pond 2 has the most problems with algae, and ponds 5 and 6 (lilies) have issues as well. Doug would like to stock more grass carp in the ponds, as they will help with the algae problems. Normally they are \$6.50 per fish, but he will split the cost with Sutton Lakes. Right now there are 201 on the permit, but Doug is going to apply for more.

Aerators do help with the circulation of the water, which helps decrease the chance of an algae bloom. They are expensive and more than one is needed for each pond. Doug believes chemical treatment, grass carp, and physical removal of algae are the three best solutions.

They will be raking the algae off pond 2 within a week.

Roman Jones made a motion to purchase the carp pending the permit application for more. Zelma Rollins seconded and the motion was carried.

**FINANCIAL REPORT:** Roman Jones presented the March 2016 Month-End Financial Report, including expenses, income, and delinquencies. Don Salter made a motion to accept the financial report. Gregg Anderson seconded and the motion was carried.

**PROPERTY MANAGER’S REPORT:**

A report was submitted to the Board.

New picnic tables were installed beside both pools.

The faulty solar panel will be investigated by one more electrician.

**COMMITTEE REPORTS:**

We do need new ARB committee members. The current ARB has been in place for years and no longer wants to stay on as members. A note for new volunteers was included in the newsletter.

**OLD BUSINESS:**

Negotiations for a mediation hearing are taking place between the association attorney and the owner of 1902 SODE.

**NEW BUSINESS:**

Property Manager presented a bid from FL Bonded Pools to replace circulation pumps at the back pool, repair the pool pack, replace filter grids, and repair concrete/tile around the pool. The Board would like some warranty information and the cost for a brand new pool pack. Property Manager will also seek other bids.

Roman Jones suggested Officer Spencer should start working more on the weekend nights now that it is warmer.

The Board discussed the pay rates for the pool monitors. The pay has been the same for several years.

Roman Jones made a motion to raise the pay from \$8/hour to \$9/hour. Zelma Rollins seconded and the motion was carried.

Zelma Rollins made a motion to raise the pay for the Supervisor of the pool monitors from \$10/hour to \$12/hour. Roman Jones seconded and the motion was carried.

**Open Forum:**

An owner was concerned about safety in the neighborhood and parking on the street. The Board stated we do have JSO patrol and parking issues should be called in to JSO.

**ADJOURNMENT:** Zelma Rollins moved to adjourn the meeting at 8:10 p.m. Gregg Anderson seconded the motion and it was unanimously approved.

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