

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION**

August 21st, 2017

6:30 p.m.

Front pool: 1813 Willesdon Drive E.

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:31pm.* John Chapman-President; Roman Jones-Treasurer; Bill Franco- Secretary; Brenda Wallace-Director; Misty O'Connell-Property Manager
- 2. Approval of Minutes:** July 17th, 2017
 - Motion: Roman
 - Seconded: Brenda
 - All in Favor
- 3. President's Comments:**
 - Vice President, John Chapman, will take the President's position, due to Gregg Anderson's resignation.
 - ARC needs additional members
 - The city will be painting bike lane icons on the bike lane on Sutton lakes Blvd.
- 4. Report and Approval of July Financials:** Read by Roman Jones
 - Motion: Bill
 - Seconded: John
 - All in Favor
- 5. Manager's Report:** Misty O'Connell
 - Bradford Monument Sign:
 - Tiles being engraved.
 - Pools:
 - Back pool: water coming from the pump, today, awaiting update.
 - Pool Dates: Front pool closes 09/05. Back pool opened Saturdays and Sundays ONLY 09/05.

- Landscaping:
 - Approved proposals submitted to Grass Tech. He plans to begin the projects right after Labor Day.
- Ponds:
 - Fountain in pond 1 was struck by lightning. Dead. Replacement cost: \$8,496. Waiting of insurance check.
 - Attorney is drafting letter to go to all homeowners on the ponds.
- Trees:
 - Dead oak removed at entry. \$300
- Fence at Playground:
 - Installed.
 - 2 minor repairs made.
- Front Playground: Bill Franco assisting
 - Contacted Bliss Products and Services, BYO Recreation, and Southern Recreation.
 - Have a meeting with Southern Recreation Wednesday, August 23rd.
- Canadian Geese:
 - From Florida Fish and Wildlife: Homeowners Associations only have the right to remove nests and eggs. Must receive a permit, each year, and report how many nests were removed each month.
- Electric to Message Board:
 - Completed.
- ARC Approvals:
 - 11058 Pierce Arrow Court: Window replacement
 - 11123 Lord Taylor Dr: Roof-Same color
- Financials: As of 08/31/2017
 - Operating: \$319,909.32
 - Union Money Market: \$86,998.09
 - Everbank Money Market: \$242,986.59
 - Delinquency Balance: \$188,603.42 down \$2,978.53 from July.
 - Highest Balance: Sabourin \$8,368.21

6. Committee Reports: N/A

7. Old Business:

- A. Boring Project: Rep from KnR Electric to give an update
 - Tony from KnR Electric.
 - Original plan of boring under Sutton Lakes Blvd is not possible due to all the utility lines (power, gas, telecommunications, etc.) under the road.
 - New plan is to cut the asphalt along the edge curbs, lay a pipe 10ft deep (per code). Moving from one island to another.
 - An asphalt company will need to come in, after the fact, to repair the asphalt patching.

- Motion to approve up to \$2,000 for asphalt repairs, after electric is added to the 2 additional islands.
 - Motion: Bill
 - Seconded: John
 - All in Favor

B. Website:

- Danielle Bowling with Ocean Web Design
- \$900 for design/\$450 down payment/\$20 per month for Hosting
 - Motion: Bill
 - Seconded: Brenda
 - All in Favor

8. New Business:

A. Insurance Renewal

- Management to request insurance agent to complete renewal packet 30 days sooner. Tower Hill for General and Travelers for D&O
 - Motion: Bill
 - Seconded: John
 - All in Favor

B. Sutton Fest 2017

- Date set: October 22nd, 2017
- Sutton Fest Meeting: 08/28/17

C. Review/Approval of August Newsletter

9. Open Forum: N/A

- John is working with the City to possibly add speed bumps to Sutton Lakes Blvd.
- Homeowner requested for lawns to be edged more regularly.

10. Adjournment: 8:15pm